

HOUSE KEYS 4 EMPLOYEES (HK4E): EMPLOYER PARTICIPATION AGREEMENT



Name of Employer: _____

Contact Person: _____ Title: _____

Company Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Email: _____

The employer referenced above hereby agrees to:

1. Participate in the Maryland Department of Housing and Community Development's (the "Department") House Keys 4 Employees Program (HK4E);
2. Provide financial assistance to eligible employee(s) to be made available at settlement in accordance with the Verification of Partner Contribution; and,
3. Carry out these activities in accordance with the Partner Match Programs Fact Sheet, as may be amended from time to time by the Department in its sole discretion.

Signature: _____ (SEAL)

Date: _____

Please provide the information requested below to complete your House Keys 4 Employees Program (HK4E) agreement.

1. Total number of employees: _____
2. Total number of employees anticipated to be assisted annually through HK4E: _____
3. Type of assistance to be provided: *Please describe the type and amount of assistance you will provide to employees. Will the assistance be in the form of a loan or a grant and what amount do you plan on contributing (if known at this time)? If it will be a loan, please describe the interest rate and terms of the loan.*

Loan or Grant? _____

Amount: _____

Terms: _____

4. Plans for marketing the program: *Please describe your plans for marketing this program.*

The Department may close HK4E or modify the terms at any time. The Department will notify the partner in writing at least 30 days prior to ending the program. All HK4E applications where a Verification of Partner Contribution was submitted prior to notification will be honored.

Return completed Employer Participation Agreement by mail or email.
Questions? Email: SingleFamilyHousing.dhcd@maryland.gov



For more information, please visit:

mmp.Maryland.gov

CDA Single Family Housing
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